

Before your departure please remember the following :

- Return books to the Library

Without it one cannot ask for the Transcript of Records.

- Ask for the Transcript of Records (marks, credits etc.), **a copy of the signed Learning agreement** (changes if any) and **the Final Certificate of attendance** from the Secretariat of the Department you attended.

All documents should be signed by the Secretary and/or the Erasmus Departmental Coordinator and stamped by the Secretariat of the Department.