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LIFELONG LEARNING CENTER - IONIAN

UNIVERSITY

SUBMISSION OF A LIFELONG LEARNING COURSE PROPOSAL

Academic Supervisor's personal details

Full Name	
Qualification/ Grade	
Scientific Subject	
Faculty / Department	
Contact details (telephone, email)	

Academic Supervisor's full CV *(link to the CV)***: …………………………………………**

Academic Supervisor's brief CV (*text of up to 200 words by the Academic Supervisor describing the main elements of his/her CV and documenting the scientific relevance of the project, including, but not limited to, a curriculum vitae, participation in projects, etc.)*

Scientific Coordinator's personal data

Full Name	
Qualification/ Grade	
Scientific Subject	
Faculty / Department	
Contact details (telephone, email)	

Scientific Coordinator's full CV *(link to the CV)***: …………………………………………**

Scientific Coordinator's brief CV *(text of up to 200 words by the Scientific Coordinator describing the main elements of his/her CV and documenting the scientific relevance of the project, including, but not limited to, a curriculum vitae, participation in projects, etc.)*

Lifelong Learning Course Details

Title	
Inclusion in the European Credit System for Vocational Education and Training - ECVET (*mark with an X*) (*Note: 1 ECVET point corresponds to 25 hours of workload*)	**Yes**
	No
Title in English (*mandatory field for courses to be included in the ECVET system*)	
Subject area(s) (see Annex)	
Duration:	**Months:**
	Total Teaching Hours:
	Cycles per Calendar Year:
Who this Course is aimed at (*Description of the target group or groups targeted by the Course, up to 100 words*)	
Language of implementation	
Training method (*mark with X*)	**A. In - person**
	B. Mixed
	Γ. Distance (synchronous or asynchronous)
Venue(s) of the Course (*only in cases A and B of the previous question*)	
Method of recording trainee participation (*e.g. attendance log, in e-learning: recording of hours of attendance via an online platform, etc.*)	
In the case of in-person teaching (*please specify when the lectures are scheduled and mark with an X*)	**Weekends**	
	Daily morning hours	
	Daily evening hours	
Other (please specify)	

Type of Lifelong Learning Course (*mark with an X one of the following three categories*)

A. Lifelong Learning Course open to all candidates	
B. Lifelong Learning Course to be implemented for a specific company or organisation, according to its needs (e.g. inter-company courses)	
C. Lifelong Learning Course in cooperation with another organisation	

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Cooperating institutions *(in the case of B and C above, the institution mention)*

Name of Institution (if any*)	
Subjects of activity of the institution	

* A draft of the agreement must be attached to the submission

Required typical qualifications of participants/attendance requirements *(level of previous studies, professional qualities, knowledge of a foreign language, basic computer skills, internet access, etc.)*

Certificate Type	
A certificate is issued at the level of the Teaching Module *(mark with an X)*	**Yes|**
	No|
Teaching Module Title *(if a certificate is also provided at the level of the teaching module)*	

Purpose of the Course (text up to 300 words)

Learning outcomes of a Lifelong Learning Course	
Knowledge The result of information assimilation through learning. Knowledge is the body of objective evidence, principles, theories and practices related to a field of work or study	After completing the Course the trainee will be able to:
	1.
	2.
	3.
	…
Skills Application of knowledge and utilization of know-how for completing tasks and solving problems. Skills are described as cognitive (using logical, intuitive and creative thinking) and practical (relating to manual dexterity and the use of methods, materials, tools and instruments).	After completing the Course the trainee will be able to:
	1.
	2.
	3.
	…
Abilities Demonstrated proficiency in the use of knowledge, skills and personal, social or potential in work or study situations and in professional and personal development. Competence is described in terms of autonomy and responsibility, i.e. the trainee's ability to apply knowledge and skills autonomously and responsibly.	After completing the Course the trainee will be able to:
	1.
	2.
	3.
	…

1. Detailed presentation of teaching modules of the Course

A/A	Title of teaching module	Teaching Hours			D Total engagement time B+C	Learning outcomes (Identify the key knowledge, skills and competences at module level generated by the program.)	Evaluation Method (e.g. assignment, oral or written exam, multiple choice/true-false test, experiments, etc.)
		A Lifetime teaching hours or remotely	B Total estimated time engaging in theory hours	C Total time in practice hours exercise *(lifetime only)*			
1.							
2.							
3.							
...							
	TOTAL						

NOTE: If the Course is part of the ECVET system determine based on the total engagement time (column D) according to the measure (1 hour of engagement corresponds to 0.04 ECVET or conversely 25 hours of total engagement (workload) corresponds to 1 ECVET):

Total engagement time (column D)	Credits ECVET

Total estimated time engaging in theory hours is the time that the student should (in the estimation of the Scientific Coordinator) devote to attending lectures and studying the educational material, in exercises, preparing tasks, etc. in order to meet the procedures for the successful completion of the minimum requirements of the Training Course and receive the Training Certificate. The hours in column A "Lifetime teaching hours or remotely" are included in column B.

α/α	Teaching Module title		Sub-Module title
1.	*(Fill in the title of the 1st teaching module, as indicated in the table above)*	1.	
		2.	
		3.	
		4.	
		…….	
2.	*(Fill in the title of the 2nd teaching module, as indicated in the table above)*	1.	
		2.	
		3.	
		4.	
		…….	
3.	*(Fill in the title of the 3rd teaching module, as indicated in the table above)*	1.	
		2.	
		3.	
		4.	
		…….	
….		…….	
….		…….	

Educational material

List the educational material provided to the participants (e-book titles, notes, bibliography, etc.)   1.   2.   3.

Tuition fees

Type of funding (*mark with an X, only one of the 3 cases*)	Free	
	Funded	
	With tuition fees	

Since the Lifelong Learning Course has tuition fees

Amount of tuition fees per student	
Level of tuition fees per student, if a certificate is also provided at the level of the teaching module	
Number of installments (if provided for apart from the one-off payment)	

Possibility of partial exemption from monitoring fees

Description	Discount rate
• Unemployed	(maximum 90%)
• University students • European Youth Card holders • Disabled • Members of a large family	(maximum 50%)
• Trainees who have attended or are attending a lifelong learning course of Lifelong Learning Centre – Ionian University • Staff working at the Ionian University • Graduates of the Ionian University	(maximum 30%)
• Group registrations of three (3) persons or more from the same institution • Employees in companies with a similar subject to that of the training course	(maximum 15%)

• One-time payment of tuition fees	(maximum 15%)

Trainers

Trainers' status (e.g. faculty members, experienced scientists or professionals, post-docs, PhD candidates, etc.)	**1.**
	2.
	3.
Trainers' qualifications & Trainer **specialities by subject area**	**1.**
	2.
	3.

Annex

Subjects

Choose up to 3 subject areas (the main ones) related to your Course. In exceptional cases, you can declare up to 4 subject areas with the submission of a short justification.

1. Classics and Humanities
2. Foreign Languages, Translation and Interpretation
3. Music and Audiovisual Arts
4. Arts - Sciences - Technology
5. Arts - Education and Culture
6. Social, Political and Legal Sciences
7. Management and Economics
8. Tourism
9. Positive Sciences
10. Engineering and Technology
11. Health Sciences and Sports
12. Education and Training Sciences
13. Environmental Sciences
14. Agricultural Sciences, Food and Nutrition
15. Information Technology
16. Informatics
17. Communication Sciences