



**HELENIC REPUBLIC
IONIAN UNIVERSITY**

LIFELONG LEARNING CENTER – IONIAN UNIVERSITY

**LIFELONG LEARNING COURSE IMPLEMENTATION
REPORT**

“.....”

TO: Secretariat of Lifelong Learning Centre – Ionian University

DATE: .../.../.....

1. LIFELONG LEARNING COURSE DETAILS	
Title of Lifelong Learning Course:	
ELKE Project Code:	
Scientific Coordinator:	
Academic Supervisor:	
In case the Lifelong Learning Course was developed in collaboration with another institution, mention its name:	
Implementation method: <i>In-person or Mixed or Distance (synchronous or asynchronous training)</i>	
Implementation Place:	
Trainers' Name:	
Start:	End:
Number of trainees at the start:	Successfully completed: Received a training certificate:

3. Deviations from Curriculum Guide during the implementation of the Lifelong Learning Course.

Describe whether the Lifelong Learning Course was implemented as planned and as prescribed in the Curriculum Guide. If there were any deviations, what were they (e.g. if the detailed timetable as stated at the start of the course was followed, the profile of the trainers, the intended ways of evaluating the learning outcomes, etc.)

4. Teaching Modules

The training modules of the Lifelong Learning Course with the corresponding training hours were implemented as follows:

Teaching Module Title			DURATION IN HOURS (THEORY)	DURATION IN HOURS (PRACTICE)

PRACTICE (e.g., hands-on practice in workshops, applied case studies with educational visits for practice and study of a profession, mini-projects based on practical experience, in-person experiential learning in groups, etc.)	
1.	
2.	
.....	
Total Hours of the Course:	

5. Issues encountered during the implementation of the Lifelong Learning Course.

Describe any issues that were encountered directly or indirectly for the productive development of the implementation of the Course (e.g., in relation to the group of trainees, the teaching material, the use of distance learning tools, etc.)

6. Responsiveness of trainers and trainees to the demands of distance learning during the Lifelong Learning Course.

7. Description of the evaluation results of the Lifelong Learning Course by the trainees

In order to evaluate the services provided by the Course in terms of educational work and administrative/technical support, the Trainee is invited to complete an electronic questionnaire at the end of the Course, which is posted on the website of Lifelong Learning Centre – Ionian University. The evaluation is mandatory.

Report:

A) Quantitative description

i) in a table the characteristics of those trained in the course (in percentages)

ii) in a table the frequency, the numerical mean and the standard deviation of each axis of evaluation of the qualitative characteristics of the Course.

e.g.

Gender Distribution: Male (45%), Female (55%)

The goals of the Course were clear N = 35 Average: 4.42 S.D.: 0.73

B) Qualitative description

i) in a text of up to 400 words a short evaluation and interpretation of the most important results

ii) in a text of up to 300 words, a short record of suggestions for improving the Course

**Scientific Coordinator
of the Lifelong Learning Course**

(Signature/Full Name)