

Erasmus Student Traineeship in Nuremberg / Germany

| EMPLOYER INFORMATION | |
|---|---|
| Name of organisation | Stadtarchiv Nürnberg / Nuremberg City Archives |
| Address inc postcode | D-90402 Nürnberg, Marientorgraben 8 |
| Telephone | +49 911 / 231 – 2770 |
| Fax | +49 911 / 231 – 4091 |
| E-Mail | stadtarchiv@stadt.nuernberg.de |
| Website | www.stadtarchiv.nuernberg.de |
| Number of employees | 35 |
| Short description of the company | The Nuremberg City Archives is the official archive for the city of Nuremberg, containing 1.000 years of history from medieval times to the present. It holds records to explore the history of the city, the region and of Europe |
| CONTACT DETAILS | |
| Contact person for the Internship | Dr. Walter Bauernfeind |
| Department and designation, job title | Head of department for official archival, IT and professional education |
| Direct telephone number | +49 911 / 231 – 2773 |
| E-mail address | Walter.Bauernfeind@stadt.nuernberg.de |
| APPLICATION PROCEDURE | |
| Deadline for applications | No deadline but at least 3 months before the sought beginning of the internship |
| Application process | Applications should include a CV and a letter of motivation (in German); A letter of recommendation by a lecturer, former certificates etc. are useful; Please send all of this as e-mail attachment (pdf); Job interview on telephone or in Nuremberg |
| PLACEMENT INFORMATION | |
| Department, Function | Intern at the city archives Undergraduated (MA) or postgraduated students with a good knowledge concerning historical works and sources from the middle ages to early modern history |
| Start Date | Any |
| Duration | 3 months (MA-Level) to 6 months (PhD-Level) |
| Working hours per week | 30 |
| Description of activities, tasks | Archival description and transcription of text sources |
| Accommodation | Not included |
| Details of financial and "in kind" support to be provided | 500 € per month |
| Other | Possibility to combine your archive works with your planned MA-Degree-/PhD-Thesis; Training of palaeography and language |
| COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS | |
| Languages and level of competence required | Fluent German (B2 or higher), basic skills in German palaeography of the 14 th to 19 th century |
| Computer skills and level of skills required | Good computer skills. Basic skills in database programs |
| Other | Responsible, organized, social skills, capable of working in a team. The ability to pay close attention to detail and produce high-quality work is a must |