



ERASMUS STUDENT PLACEMENT OFFER at SCHOOLS

(Erasmus-Praktikumsangebot an Schulen für Studierende)

Please fill in all fields in English.

Bitte füllen Sie alle Felder in Englisch aus.

SCHOOL INFORMATION (Information zur Schule)	
NAME OF SCHOOL (Name der Schule)	NMS Groß St. Florian
TYPE OF SCHOOL (Schultyp)	General Secondary School (EDU-SCH-Sec) / Allgemeine Sekundarschule (EDU_SCHSec)
PUBLIC or PRIVATE SCHOOL (Öffentliche oder private Schule)	Public School
NATIONAL SCHOOL ID CODE (Schulkennzahl)	603042
ADDRESS (Adresse)	Am Schulweg 11
POSTAL CODE (PLZ)	8522
CITY (Stadt)	Groß St. Florian
COUNTRY (Land)	Austria
TELEPHONE (Telefon)	0043/3464/2257
FAX	0043/3464/2257/12
E-MAIL	direktion@nms-florian.at
WEBSITE	http://nms-florian.at



NUMBER OF TEACHERS (Anzahl der Lehrer/innen)	30
NUMBER OF PUPILS (Anzahl der Schüler/innen)	230
SHORT DESCRIPTION OF THE SCHOOL (Kurzbeschreibung der Schule)	Comprehensive school (10-14 year olds) English as a foreign language from year 5 to 8.
OTHER (Sonstiges)	

CONTACT DETAILS (Kontaktinformation)	
CONTACT PERSON (Kontaktperson)	Mrs. Anita Edelmann
DEPARTMENT/FUNCTION (Abteilung/Funktion)	English department/ English teacher
TELEPHONE (Telefon)	0043664/4340391
FAX	-
E-MAIL	anita_edelmann@yahoo.de
OTHER (Sonstiges)	For further information do not hesitate and contact me.



PLACEMENT INFORMATION (Informationen zum Praktikum)	
FUNCTION OF TRAINEE (Funktion der/des Praktikant/in)	Foreign Language assistant
TEACHING SUBJECTS OF TRAINEE (zu unterrichtende Fächer)	English as a foreign language
DESCRIPTION OF ACTIVITIES (Beschreibung der Tätigkeiten) e.g. teaching activities and extracurricular activities (project work, intercultural activities, event organisation etc.)	Working alongside the English teacher. Work with small groups of students to develop their speaking skills. Cross-curricular work with other departments. Present your home country, culture, traditions.....
DURATION (Dauer)	3 to 10 months
WORKING HOURS PER WEEK – FULL TIME¹ (Arbeitszeit pro Woche - Vollzeit) ²	Full time 21 hours a week (15 hours working at school in small groups or alongside the teacher and 6 hours of preparation)
TEACHING LANGUAGE (Unterrichtssprache)	English
CITY (Stadt)	Groß St. Florian
ACCOMODATION (Unterkunft)	
WE CAN HELP TO FIND ACCOMODATION (Hilfe bei der Suche einer Unterkunft möglich)	Yes.
PAYMENT OR OTHER BENEFITS (Bezahlung oder andere Vergütungen)	None.

¹ The training program is supposed to be a full time activity. The working hours should be a full time equivalent according to the national employment law for teachers. The working hours can include teaching hours, preparation work, administrative and organisational activities of the trainee.

² Das Praktikum ist eine Vollzeitaktivität. Das Stundenausmaß muss gemäß des nationalen Arbeitsrechts für Lehrer/innen einer Vollzeitbeschäftigung entsprechen. Zu den Arbeitsstunden können Unterrichtsstunden, Vorbereitungsstunden, administrative und organisatorische Tätigkeiten der Praktikantin/des Praktikanten zählen.



OTHER (Sonstiges)	Groß St. Florian is situated in a lovely countryside location close to the capital city Graz. You can easily commute from Graz to Groß St. Florian. It will take you about 30 minutes by train. It is also possible that a teacher gives you a lift. Graz is a small town with a big student community and lots of activities going on.
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REQUIREMENTS (Anforderungen)

ORAL AND WRITTEN LANGUAGE SKILLS (Sprachkenntnisse – mündlich und schriftlich)	English should be your mother tongue.
COMPUTER SKILLS (PC-Kenntnisse)	Basic knowledge.
DRIVING LICENSE (Führerschein)	Not necessary.
OTHER (Sonstiges)	

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DOCUMENTS TO BE SUBMITTED (Zu übermittelnde Dokumente) e.g. CV, letter of motivation, records etc.	Letter of application, CV
APPLICATION DEADLINE (Bewerbungsfrist)	30.5. 2014