APPly - ioniAn Pdmfc Partnership

Ionian University, Department of Informatics

PDM &FC Projecto Desenvolvimento Manutencao Formacao e Consultadoria LDA

1. Project Description

APPly is a project running under the collaboration of the Department of Informatics, Ionian University and PDM&FC (www.pdmfc.com/). APPly offers the opportunity to talented Graduates of the Department of Informatics to obtain work experience and develop their computer programming skills and knowledge, while participating in cutting-edge Information and Communication Technology (ICT) research projects, interacting with prominent research teams, and being mentored by leading programmers and ICT project managers.

The selected graduate students (hereafter Fellows) will complete thirteen weeks of full-time internship in Lisbon, Portugal that includes participation to work activities, such as attending programming training and seminars, induction to ICT projects implemented by PDM&FC, and allocation of software development tasks under the supervision of experienced programmers.

2. Project Information

Project start day: 1 January 2017

Project end day:

- Extended end day 31 December 2021

- Extended end day 31 December 2023

Budget: 24.000,000 euros, including the indirect costs for the University Research Committee

3. Implementation

3.1. Profile of Fellows

APPly targets students of the Undergraduate and Postgraduate Programs of the Department of Informatics, who recently obtained their Degree (1 year after graduation or less). APPly also

targets undergraduate or postgraduate students who are currently being enrolled in the last year of their studies.

3.2. Eligibility

With the beginning of the project Ionian University will diffuse a call for applications in the website of the Department of Informatics. Applications will be received according to section 3.4. Applications will be evaluated according to section 3.5 and 3.6.

The following criteria constitute the eligibility for participation:

- Fellows must be graduates (having graduated less than 1 year) or currently being enrolled in the last year of either the Undergraduate or the Postgraduate Programs of the Department of Informatics

- Fellows must hold an average score of 6 or higher

- Fellows must have a high proficiency level of English (spoken and written)

- Fellows must hold a European Health Insurance Card (before contract signing)

- APPly requires full-time participation at the headquarters of PDM&FC, located in Lisbon, Portugal

3.3. Funding and Support

Fellows will receive a mobility grant to cover their expenses during the thirteen weeks of the stay period. For this purpose, a contract will be signed between the recipient of the mobility grant and the Department of Informatics in the amount of 1900 euros. This mobility grant is provided by APPly. The mobility grant will be managed directly by the Fellows and is expected to cover: travel expenses between Corfu and Lisbon, accommodation, meals and other transportation costs. Fellows will receive 40% of the grant after signing of the contract and no earlier than 1 month prior to the stay, and the remaining amount during the stay as specified in Section 3.7. The

Fellow will support all the expenses exceeding the amount of the mobility grant. There is no need for presentation of receipts. Although each Fellow may choose where to live, PDM&FC may provide recommendations and guidance for housing options.

3.4. Application

To apply to the APPly Program the graduates should send to the Scientific Coordinators:

- Curriculum Vitae

- Motivation letter

- Two recommendation letters

- Copy of ID or Passport

- Completed application form with: personal information (including phone number and email) and the intended period of stay in Portugal

- Copy of owned Greek bank account and account details

Applications can be received at any time within the project duration.

3.5. Evaluation Criteria

The Scientific Coordinators will evaluate eligible applications based on the following criteria:

1. Curriculum and recommendations letters (in English)

2. Motivation Letter (in English)

3. For Undergraduate Program Graduates grades obtained in the courses: Introduction to Programming, Computer Programming, Object-Oriented Programming, Algorithms, Computer Architecture

4. For Postgraduate Program graduates grades obtained in the courses: Semantic Web Programming, Operating Systems Management, Advanced Topics in Databases and Data

5.   Interview (in English)

3.6. Evaluation and Notification

The Scientific Coordinators as well as PDM&FC's Project Coordinator, will assess all submitted applications, according to the eligibility and the evaluation criteria. The number of funded applications will depend upon their quality, as well as on the availability of funds. The evaluation of applications is expected to take 3 weeks following their interview, and the applicants will be notified of the results by email.

3.7. After Notification of Approval

Fellows will select their period of stay in Lisbon in collaboration with the scientific coordinators and PDM&FC's Project Coordinator, depending on the availability of PDM&FC's staff to supervise the Fellows work.

One month prior to the stay, PDM&FC's administrative department will contact the Fellow to collect any additional information required (personal information, any special assistance, etc.). A contract will be provided by the Ionian University and signed by the Fellow. The Fellow is responsible for holding a European Health Insurance Card for the period of the internship, before the contract is signed. Accident insurance for three months of stay will be provided to the Fellow by the project. Upon processing of the contract by the Research Committee and no earlier than 1 month before the beginning of the stay, the Fellow will receive 40% of the grant and can initiate housing arrangements and travel reservations. PDM&FC and the Scientific Coordinators may assist in these arrangements. In case that the candidate does not present himself/herself at the premises of PDM&FC in Lisbon in the agreed period the contract will be immediately terminated and the Fellow is obliged to return the total 40% of the grant that was already paid.

3.8. During the Stay

The Fellow will receive a mobility grant in the amount of 1900 euros. The Fellow will receive 40% of the mobility grant after contract signing and no earlier than one (1) month before the beginning of the stay. The Fellow will receive 40% of the mobility grant at the end of the sixth week of stay and the remaining 20% at the end of the stay. All reservations and payments for accommodation, meals and transportation will be made directly by the Fellow.

PDM&FC retains the right to terminate the mobility grant of a Fellow at any time between the start of the stay until the end of the sixth week, without having to pay the Fellow the remaining 60% of the mobility grant. Among the reasons that would lead to mobility grant are absence from work, unsatisfactory performance, inability to collaborate with colleagues, etc.

After induction to PDM&FC, the Fellow will be assigned to an ICT project, and a supervisor will be appointed to him/her. The assigned ICT project may change during the stay, depending on the availability of project tasks and the interests of the Fellow. Fellows will be expected to work full-time on assigned ICT projects and computer programming tasks, in line with agreement made with his/her supervisor and the scientific coordinator.

3.9. At the End of the Stay

At the end of the stay, a report will be submitted by the Fellow to Ionian University Research Committee describing the experience gained, the computer programming knowledge and skills gained, as well as the particular work tasks completed during the stay. PDM&FC will also provide an evaluation report for each Fellow at the end of his/her stay assessing work performance and offering feedback to the Selection Committee.

3.10.   Key Contacts

Department of Informatics, Ionian University	*PDM&FC*
Scientific Coordinators: Emmanouil Magkos (emagos@ionio.gr)	PDM&FC's Project Coordinator: Luis Miguel Campos (luis.campos@pdmfc.com)
Scientific Collaborator: Ioannis Karydis (karydis@ionio.gr)	Administrative Department: Rebeca Teixeira (administrative@pdmfc.com)

4. Budget

PDM&FC will provide the total budget for the APPly Program, to the Research Committee of the Ionian University, in two equal parts. The first instalment (12.000.00 euros) will be provided by PDM&FC to the Research Committee of the Ionian University, in the beginning of the project. The second instalment of (12.000,00 euros) of the budget will be provided when at least 10.000,00 euros have been spent.

The total budget is divided as follows:

Description	Amount (Euros)
Mobility Grant costs for supporting 10 Fellows	19.316,50
Coordination Travel costs	2.501,68
Indirect Costs	2.181,82
Total budget	24.000,00

The Mobility Grant costs are expected to cover all expenses of Fellows, including accident insurance, travel between Corfu and Lisbon, accommodation, meals and other transportation.

Coordination Travel costs are expected to cover travel visits of the Scientific Coordinator and Collaborators, and others deemed important to the success of the project, to PDM&FC's offices in Lisbon, for monitoring the project implementation.

Scientific Coordinator	Head of Research Committee	PDM&FC's Project Coordinator:
Associate Professor	Associate Professor	Dr. Luis Miguel Campos
Emmanouil Magkos	Christina Beneki	
Date:	Date:	Date:
Signature:	Signature:	Signature: